

## INVITATION TO BID

| <b>YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE<br/>South African Nuclear Energy Corporation SOC Ltd</b> |   |
|---|---|
| <b>BID NUMBER:</b>  | FBD-SCM-2019-TEN-0001   |
| <b>BID DESCRIPTION:</b>   | Bid for the design, procurement, installation and commissioning of a fully equipped Mobile BSL-3 Laboratory for the NuMeRI Preclinical Imaging Facility at Pelindaba; training of the personnel involved and guaranteed local support of the equipment for a period of 3 (three) years after lapse of the warranty.   |
| <b>CLOSING DATE:</b>  | Friday, 17 May 2019   |
| <b>CLOSING TIME:</b>  | 11:00am   |
| <b>BID VALIDITY PERIOD:</b>   | 90 Days (Commencing the bid Closing Date)   |
| <b>SITE BRIEFING MEETING:</b>   | Please attend the <b>compulsory</b> bid clarification meeting from 10:00 to 12:00 on Wednesday, 24 April 2019.<br>Venue: Necsa premises, Pelindaba, North West Province.  |
| <b>SITE ACCESS:</b>   | To ensure that access to the Necsa site at Pelindaba for the <b>compulsory</b> site briefing is arranged, please forward a copy of your South African ID, Passport or Drivers Licence to <b>Email address:</b> <a href="mailto:mariana.miles@necsa.co.za">mariana.miles@necsa.co.za</a> before 18 April 2019.   |
| <b>PRESENTATION ON PROPOSAL:</b>  | Please note that <u>short-listed bidders</u> will be expected to make a presentation on their proposal during the week of 20 to 24 May 2019   |
| <b>DELIVERY ADDRESS:</b>  | <b>BID DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:</b><br>Necsa Gate 3<br>R104 Elias Motsoaledi Street (Church Street West Ext)<br>Pelindaba<br>Brits Magisterial District<br>Madibeng Municipality<br>North West<br>0240<br><br>The physical size of the Bid Response must be limited to 400mm x 100mm x 150mm as the Tender Box aperture cannot accommodate larger sizes. |
| <b>ENQUIRES:</b>  | Mr. Buyani Nsibandé<br><b>Email:</b> <a href="mailto:scm@necsa.co.za">scm@necsa.co.za</a><br><b>Tel:</b> +27 (0) 12 305 6072  |

**THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.**

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### 1. INTRODUCTION

#### 1.1 Company Overview

The South African Nuclear Energy Corporation Limited (Necsa) is a state-owned public company (SOC), registered in terms of the Companies Act, (Act No. 61 of 1973), registration number 2000/003735/06.

The Necsa Group engages in commercial business mainly through its wholly-owned commercial subsidiaries: NTP Radioisotopes SOC Ltd (NTP), which is responsible for a range of radiation-based products and services for healthcare, life sciences and industry, and Pelchem SOC Ltd (Pelchem), which supplies fluorine and fluorine-based products. Both subsidiaries, together with their subsidiaries, supply local and global markets, earning valuable foreign exchange for South Africa and are among the best in their field in their respective world markets.

Necsa's safety, health, environment and quality policies provides for top management commitment to compliance with regulatory requirements of ISO 14001, OHSAS 18001 and RD 0034 (Quality and Safety Management Requirements for Nuclear Installations), ISO 9001 and ISO 17025.

Necsa promotes the science, technology and engineering expertise of South Africa and improves the public understanding of these through regular communications at various forums and outreach programmes to the community. We are a proudly South African company continuously striving, and succeeding in many respects, to be at the edge of science, technology and engineering related to the safe use of nuclear knowledge to improve our world.

#### 1.2 Background

In March 2017, the Department of Science and Technology (DST) contracted Necsa to host the Nuclear Medicine Research Infrastructure (NuMeRI) and will provide funding for the project over three years. Part of these funds will be used to expand the research infrastructure for preclinical imaging, referred to as the Preclinical Imaging Facility (PCIF) that is based at Pelindaba.

NuMeRI aims to establish a national capacity in nuclear imaging as a tool to expedite research into a variety of diseases. To be relevant in the South African / African context, NuMeRI also aims to extend this capacity to the infectious diseases i.e. TB, Malaria and HIV/AIDS.

Current animal experiments already take place at Necsa but involve only healthy or tumour inoculated mice, rats and guinea pigs, and are performed under the auspices of the NWU animal ethics committee. In order to move towards infectious diseases, the PCIF needs to accommodate animals that contain these diseases so that radiolabelled compounds can be tested/imaged in such animals.

This project encompasses the design, procurement, installation and commissioning of a fully equipped Mobile Biological Safety Level 3 (BSL-3) facility as a modular containment laboratory conforming to requirements and meeting all BSL-3 standards.

The BSL-3 laboratory, which must be constructed as a fully furnished containment system within a mobile container, will allow the safe transfer of infected animal study organisms into the PCIF, while containing any possible spread of microbial pathogens such as

mycobacterium tuberculosis (MTB).

The BSL-3 laboratory must be positioned on the south-western corner of Building P-1700 at Pelindaba, adjacent to the PCIF. The laboratory is essentially self-sufficient, with the exception of the need for external power, water, telephone, and alarm connections.

At a later stage, the BSL-3 laboratory will be moved to the main NuMeRI facility, to be established at Steve Biko Academic Hospital in Pretoria.

## **2. SCOPE OF WORK**

As set out in the detailed project description (see Annexure), the scope of work shall include all basic and detail design, except for provision of utilities up to battery limits. For the purposes of tendering, the battery limits shall be defined as the connection points of site utilities to the isolation point on the BSL-3:

- a. In the case of electrical supply, this will be the connection point for the electrical feed cable to the distribution board.
- b. In the case of water, it will be the connection on the external point of an isolation valve.
- c. In the case of civils and structural, the plinths and other civil work will be deemed Necsa's responsibility.

The proposal submitted by the BSL-3 contractor must include:

- a. Attendance of design review and safety studies (including HAZOP, FMEA studies);
- b. Provision of specifications for the preparation of the site for the BSL-3 laboratory;
- c. IQ (Installation Qualification), OQ (Operational Qualification), PQ (Performance Qualification) and DQ (Design Qualification) documentation;
- d. IR, OR, PR and DR reports (reports associated with the 4 qualifications above);
- e. Commissioning of the BSL-3 laboratory;
- f. Training of Necsa nominated persons and assistance with standard operating procedures;
- g. Providing assistance to Necsa with documentation (such as certificates of compliance, etc), as well as other aspects, to enable a successful application to the Department of Agriculture and Fisheries (DAF) for a license to operate the BSL-3 container; and
- h. Operational and maintenance support for a period of 3 (three) years after lapse of the warranty.

### **Deliverables**

1. A fully equipped Mobile BSL-3 Laboratory including, but not limited to requirements of this specification.
2. Design documentation pack that contains at least the following:

- a. System description;
  - b. Specifying documentation for all equipment, including drawings, performance curves, material specifications, ranges, seals, connections and any other data necessary to enable acquisition of an equivalent item, should the original not be available as a standard off-the-shelf item;
  - c. Proof of conformance to all BSL-3 requirements in design, including design calculations, specification and selection of components, and quality plans for all affected items;
  - d. Commissioning, operating and maintenance manuals (including critical spares list and maintenance schedule);
  - e. All diagrams and descriptions relating to utilities and ancillary systems, including but not limited to: air and water piping, instrumentation, electrical distribution, HVAC and communication.
3. Factory acceptance test report (certified and witnessed by the Necsa project manager).
  4. Site acceptance test report (template to be provided before commissioning; completion to be done in collaboration with the client).

## 2.1 **Specification / Technical Requirements**

The detailed specifications for the Mobile BSL-3 Laboratory are provided in the Annexure.

- 2.1.1 The bidder shall, based on the overall objective of the scope of work to be performed and the bidders expertise, identify any obvious omissions from the scope that they believe to be essential for meeting the overall objectives and it will include this into the price of the work to be performed and submit it for negotiation.
- 2.1.2 The bidder shall strictly comply with all technical and commercial requirements of this bid.
- 2.1.3 A bid with a deviation shall be considered as an alternative bid. These may be evaluated provided that the main bid complies with all requirements supplied.

2.2 **Bill of Quantities** (where applicable)

2.2.1 The amount invoiced is the total amount on completion and acceptance of all deliverables as defined in the table.

| #             | Description<br>(See Annexure for detailed specifications)  | Quantity | Unit Price<br>in ZAR<br>(Excl. VAT) | Sub Total<br>in ZAR |
|---------------|--|----------|-------------------------------------|---------------------|
| 1             | <b>Container</b> , adhering to all specifications set out in the <b>Annexure</b> pertaining but not limited to the entrance lock, change room, floors, walls, ports, ceiling, doors, lightning, plumbing, alarms, electrical, UPS, HVAC system, HEPA filters, sink, bench, cupboards, drawers ventilation, lighting, communication <i>etc.</i> | 1        |                                     |                     |
|               | <b>Class 2 Biological Safety Cabinet / Uni-directional Flow Cabinet</b>  | 1        |                                     |                     |
| 2             | <b>TECHNIPLAST System</b> consisting of a frame and 36 Individually Ventilated Cages and racks; connected to an Air Supply Unit  | 1        |                                     |                     |
| 3             | <b>Autoclave</b>   | 1        |                                     |                     |
| 4             | <b>Incubator</b>   | 1        |                                     |                     |
| 5             | <b>Refrigerator</b>  | 1        |                                     |                     |
| 6             | <b>Freezer</b>   | 1        |                                     |                     |
| <b>TOTAL:</b> |  |          |                                     |                     |

Note: It is also feasible to include both materials and labour required per delivery stage in the Bill of Quantities table.

2.2.2 Hourly labour rates shall include all charges and overheads associated with labour, e.g. bonus, overtime or other incentive payments necessary to attract and retain sufficient workforce during the contract period. It shall include daily allowances, fares, transport, subsistence allowances, condition money, national insurance, sick pay and leave, industrial training levy, redundancy payment contribution, provision for protective clothing-tools-and-equipment.

2.2.3 Any materials ordered during the execution of the work will be paid for at the price as invoiced to the contractor, less any discount, plus the percentage as detailed. Any materials provided ex the contractor's own work shall be charged at the selling price or a price agreed between the contractor and Necsa.

**2.3 Project Plan and Schedule**

- 2.3.1 The bidder is required to provide a project plan and schedule based on estimated delivery periods. The requestor may indicate preferences for start and end dates or duration of the contract.
- 2.3.2 The final delivery date, start and end dates or duration will be negotiated and fixed once the contract is awarded.

**2.4 Applicable Necsa Policies**

2.4.1 The following Necsa policies must be adhered to:

|                 |  |
|-----------------|--|
| NS-0100         | General Safety, Health and Environmental Policy.       |
| NS-0102         | Alcohol and Drug Policy.                               |
| M-2017-PRO-0001 | Procedure for Necsa's Supply Chain Management Process. |

**3. APPLICABLE NECSA PROCEDURES**

**3.1 Requirements to Access Necsa Site**

- 3.1.1 As Necsa site is a National Key Point, access for tenderers is restricted to the building where the equipment will be housed.
- 3.1.2 Access to any other area will only be allowed when escorted by a Necsa staff member who is conversant with the security and safety requirements and conditions of the specific area.
- 3.1.3 The Necsa Contact Person for this bid will make arrangements for site access after receipt of the following information, which shall be verified on the provision of a South African Identification Document or Driver's License:

|  |  |
|--|--|
|  | Names and surname                              |
|  | Passport number                                |
|  | Home or work telephone number                  |
|  | Emergency contact person name and phone number |
|  | Vehicle registration number                    |

- 3.1.4 In the case of foreign citizens, whether visitors to South Africa or residents in the country, a copy or scan of the passport must be submitted at least two (2) weeks before the date required to enter the Necsa site.
- 3.1.5 Nobody will be allowed to enter the site if they are not in possession of a valid identification document.

**3.2 Emergencies, Incidents, Accidents**

- 3.2.1 Necsa maintains an Emergency Control Centre, a Fire Brigade and Paramedics with a fully equipped ambulance, an on-site Medical Clinic with doctors and nursing staff and several highly trained response personnel.
- 3.2.2 The Emergency Control Centre and emergency response personnel are on call 24/7 and equipped to handle any foreseen emergency.
- 3.2.3 If any emergency situation, incident, accident or injury should occur, the Emergency

Control Centre should be contacted at extension 3333 or 012 305 3333.

3.2.4 Emergency exercises and site alarm tests are conducted from time to time to ensure full preparedness of all Necsa staff. The site wide announcement will clearly state this is an exercise/test.

3.2.5 Everyone, including visitors, are required to follow emergency instructions. Your site host will explain the details.

### 3.3 **Necsa Health, Safety and Environmental Requirements**

3.3.1 The bidder shall submit its company Health, Safety and Environmental (SHE) Policy with the bid. It shall reflect the intention to submit a SHE Plan in relation to the work that will be performed.

### 3.4 **Necsa Requirements for Quality**

3.4.1 The bidder shall submit its company Quality Policy with its bid. It shall reflect the intention to submit a Quality Plan for ensuring all deliverables comply with the bid specifications.

### 3.5 **Necsa Requirements for Project SHEQ**

3.5.1 Necsa's SHEQ Project Approval Process prescribes that all planned projects or project phases be assessed for compliance with Necsa/s SHEQ requirements (SHEQ-INS-0823).

### 3.6 **Confidentiality**

3.6.1 Bidders shall handle the contents of this document as confidential and private and may not disclose it to a third party or publish in any way whatsoever.

3.6.2 The signing of Necsa's Confidentiality agreement will only be required if information of a confidential nature is provided to the bidders. Normally this is only required on entering into a contract, and is not part of the bid documentation.

## SECTION 2

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### 4. INSTRUCTION TO BIDDERS

#### 1.1 General

1.1.1 Bidders must familiarise themselves with and comply with the mandatory requirements as required, on the appropriate dates.

#### 1.2 Bidder Information

1.2.1 The required information on the bidder must be completed as stipulated in Paragraph 7. Failure to do so may result in disqualification.

1.2.2 Bidder to provide solvency statement signed by a qualified authority that the financial position of the bidder is sound and that the company will be able to mobilise the required resources for the execution of this contract.

1.2.3 The successful bidder shall demonstrate to Necsa that adequate pre-employment screening, including security screening, was performed on their employees/sub-contractors (staff).

1.2.4 The pre-employment screening shall as a minimum be able to:

1.2.4.1 Authenticate that staff are who they claim to be;

1.2.4.2 Confirm that staff have a right to work in the RSA;

1.2.4.3 Obtain written declaration from staff of any criminal record; and

1.2.4.4 Confirm that staff possesses the relevant qualifications to undertake the duties effectively and safely.

1.2.5 The successful bidder shall deploy competent staff, supervision and labour who are appropriately experienced and trained for the work they are to undertake.

1.2.6 Necsa and its representatives may seek formal assurance to this effect (including a formal audit) at any time during the contract period.

#### 1.3 Consortium

1.3.1 Bidders forming part of a Consortium must submit with their bid a copy of their Consortium agreement in a separate attachment. This must clearly indicate:

1.3.1.1 The form of agreement;

1.3.1.2 The respective roles and responsibilities of the members;

1.3.1.3 The identity of the lead company which will have the overall project responsibility;

1.3.1.4 The name and address of the officer acting as the single point of contact for all communications between NECSA and the tenderers. He shall be fully empowered to act on behalf of all members; and

1.3.1.5 The member's agreement to be jointly and severally liable to NECSA for the performance of the contract.

#### 1.4 Sub-contracting

1.4.1 Bidders must detail any work to be sub-contracted, and the proposed sub-contractor(s) to be used.

- 1.4.2 Necsa reserves the right to reject the use of any of the bidder's proposed subcontractors and any subcontractor proposed during the contract term.
- 1.4.3 Bidders are advised that Necsa will not respond to any direct approach from potential sub-contractors for details in respect of any particular item in this bid.
- 1.5 **Necsa's Bidding Rights**
- 1.5.1 Necsa reserves the right to:
  - 1.5.1.1 Extend the closing date;
  - 1.5.1.2 Verify any information contained in a proposal;
  - 1.5.1.3 Request documentary proof regarding any bid issue;
  - 1.5.1.4 Give preference to locally manufactured goods or locally sourced services;
  - 1.5.1.5 Issue follow-up or supplementary questions during the response period or after receipt of tenders;
  - 1.5.1.6 Make known to all bidders any questions submitted by a bidder including commercial and technical clarifications, together with the answers given to any individual bidder, if it is considered to be relevant to the tender; and
  - 1.5.1.7 Cancel or withdraw this request for tender as a whole or in part.
- 1.5.2 As part of the evaluation process, NECSA may require bidders to arrange and/or participate in one or more of the following:
  - 1.5.2.1 Interviews with, or written references from, nominated reference;
  - 1.5.2.2 Reference site visits to the location(s) of nominated reference;
  - 1.5.2.3 Interviews with bidder personnel who would be involved in the contract execution (day-to-day operations of the site);
- 1.5.3 Negotiations with the bidders.
- 1.5.4 The successful bidder shall deploy competent staff, supervision and labour who are appropriately experienced and trained for the work they are to undertake.
- 1.5.5 Necsa and its representatives may seek formal assurance to this effect (including a formal audit) at any time during the contract period.
- 1.5.6 Should a Bidder have reasons to believe that the Technical Specification is not open and/or is written for a particular brand or product; the Bidder shall notify SCM before closing date
- 1.5.7 Necsa will not necessarily accept the lowest or any tender, and it reserves the right to accept a tender as a whole or in part.
- 1.5.8 Necsa shall accept no liability in respect of any loss or damage which may incur in the preparation and admission of this tender.
- 1.5.9 Tenderers shall handle the contents of this document as confidential and private and may not disclose it to a third party or publish in any way whatsoever.
- 1.5.10 Your designation as a successful tenderer creates no legal connection with Necsa until such time as a written agreement/order has been negotiated and conducted with you. This tender document will form part of the agreement.
- 1.5.11 Tenderers shall ensure that they are fully informed on the service which must be rendered

and what is required from the tenderer.

- 1.5.12 The successful tenderer will be required to register as a supplier/service provider of Necsa if not already registered as a supplier.
- 1.5.13 Necsa is under no obligation to award a purchase order as a result of this tender.

## 1.6 Bidding Process

- 1.6.1 Bidders must familiarise themselves with and comply with the procurement timetable as required, on the appropriate dates. Necsa is unlikely to be able to offer much flexibility to this timetable.
- 1.6.2 Bidders are required to:
  - 1.6.2.1 Respond in the English language;
  - 1.6.2.2 A cover letter on the bidders company letterhead with clear reference to the bid of interest should accompany both the technical and pricing proposals;
  - 1.6.2.3 All copies of the tender response must have signatures on the Declaration of Compliance to the Necsa Contact Person;
  - 1.6.2.4 Ensure that all document attachments are clearly marked and bound in a clear, logical and well-marked format with a table of contents ensuring ease of finding individual documents or sections; and
  - 1.6.2.5 The original document must be signed in black ink by an authorised person, agent or representative and each and every page of the bidding documents shall contain the initials of the same signatory.
- 1.6.3 All costing and information must be typed and signed by the bidder; no hand written costing/pricing will be accepted.
- 1.6.4 All bids in this regard shall be accepted if they have been placed in the tender box by the closing date stipulated. **Late bid submissions will not be considered.**

## 1.7 Bid Submission Requirements

- 1.7.1 Bidders must submit their responses and all supporting documents in properly labelled and sealed envelopes clearly as follows:
  - 1.7.1.1 Technical Proposal – Envelope One must include:

four (4) hard copies (one (1) original and three (3) copies) and one (1) electronic copy (on disk or memory stick).

**ing information must be included in Envelope One.**

**The physical size of the Response must be limited to 400mm x 100mm x 150mm as the Tender Box aperture cannot accommodate larger sizes.**

- 1.7.1.2 Pricing Proposal – Envelope Two must include:

two (2) hard copies (one (1) original and one (1) copy) and one (1) electronic copy (on disk or memory stick).

**pulsory returnable documents must be included in Envelope Two.**

**ysical size of the Response must be limited to 400mm x 100mm x 150mm as the**

**Tender Box aperture cannot accommodate larger sizes.**

1.7.2 No proposal shall be accepted by Necsa if submitted in any manner other than as prescribed above.

## 2. ELIGIBILITY REQUIREMENTS

### 2.1 Pre-qualification Criteria

Non-compliance to the following pre-qualification criteria will result in automatic disqualification:

| Item | Requirement  | Weight |
|------|--|--------|
| 1    | Company information (Paragraph 7)  |        |
| 2    | Minimum B-BBEE Status Level of Contributor: Level 7.   |        |
| 3    | Tax Clearance Certificate or equivalent  |        |
| 4    | Compensation Commissioner Fund: Letter of good standing (COIDA)  |        |
| 5    | Pre-qualification questionnaire completed by bidder and submitted as <u>an electronic MS Word document</u> . |        |

### 2.2 Technical / Functional Evaluation Criteria

| Item | Requirement                     | Weight | Points | Criteria   |
|------|---------------------------------|--------|--------|--|
| 1    | Financial/Payment Terms         | 5      | 0      | Offer with payment terms or terms on the quotation submitted   |
|      |                                 |        | 1      | Offer with quotation with Upfront/Bank Guaranteed terms  |
|      |                                 |        | 2      | Offer with quotation with COD to 7 days terms  |
|      |                                 |        | 5      | Offer with quotation with 30 days terms  |
| 2    | Technical Compliance (Annexure) | 60     | 0      | < 80% of the specifications  |
|      |                                 |        | 40     | 80 to 90% of the specifications  |
|      |                                 |        | 60     | >90% of the specifications   |
| 3    | Delivery Time                   | 10     | 0      | Lead time to supply and commission equipment <b>more than 6 months</b>   |
|      |                                 |        | 5      | Lead time to supply and commission equipment <b>less than 6 months</b>   |
|      |                                 |        | 10     | Lead time to supply and commission equipment <b>less than 4 months</b>   |
| 4    | Representation                  | 10     | 0      | Not representative in South Africa   |
|      |                                 |        | 5      | Not a local agent (not established in this field)  |
|      |                                 |        | 10     | Offerer is a South African company established in this field   |
| 5    | Record                          | 10     | 0      | References submitted to confirm relevant <b>local</b> experience in the design and construction of BSL-3 Labs              |
|      |                                 |        | 2      | References submitted confirm one (1) year of relevant <b>local</b> experience in the design and construction of BSL-3 Labs |
|      |                                 |        | 5      | References submitted confirm two (2) years of relevant <b>local</b>  |

|   |                          |     |    |   |
|---|--------------------------|-----|----|---|
|   |                          |     |    | experience in the design and con  |
|   |                          |     | 10 | ences submitted confirm three (3) c<br>local experience in the design and<br>Labs |
| 5 | Warranty and After Sales | 5   | 0  | proof provided to acknowledge the warranty on the equipment                       |
|   |                          |     | 5  | ate proof provided to acknowledge the warranty on the equipment                   |
|   |                          | 100 |    |   |

**Note: Bidders that score <80 out of a 100 in respect of Technical / Functional Evaluation Criteria will be regarded as submitting a non-responsive bid and will not be evaluated further.**

### 2.3 Tenders to be evaluated on functionality (B-BBEE and Price Evaluation Criteria)

2.3.1 An organ of state must state in the tender documents if the tender will be evaluated on functionality.

2.3.2 The evaluation criteria for measuring functionality must be objective.

2.3.3 The tender documents must specify –

- (a) The evaluation criteria for measuring functionality;
- (b) The points for each criteria, if any, each sub-criterion; and
- (c) The minimum qualifying score for functionality.

2.3.4 The minimum qualifying score for functionality for a tender to be considered further –

- (a) Must be determined separately for each tender; and
- (b) May not be so –
  - (i) Low that it may jeopardise the quality of the required goods or services; or
  - (ii) High that it is unreasonably restrictive.

2.3.5 Points scored for functionality must be rounded off to the nearest two decimal places.

2.3.6 A tender that fails to obtain the minimum qualifying score for functionality as indicated in the tender documents is not an acceptable tender.

2.3.7 Each tender that obtained the minimum qualifying score for functionality must be evaluated further in terms of price and the preference point system and any objective criteria envisaged in regulation 11.

### 2.4 80/20 preference point system for acquisition of goods or services for Rand value equal to or above R30 000 and up to R50 million

5.4.1 The following formula must be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or above R30 000 and up to a Rand value of R50 million, inclusive of all applicable taxes:

$$\left(1 - \frac{P_t - P_{min}}{P_{min}}\right)$$

Where-

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration; and  
 Pmin = Price of lowest acceptable tender.

5.4.2 The following table must be used to calculate the score out of 20 for B-BBEE:

| BBEE Status Level of Contributor | Number of Points |
|----------------------------------|------------------|
| 1                                | 20               |
| 2                                | 18               |
| 3                                | 14               |
| 4                                | 12               |
| 5                                | 8                |
| 6                                | 6                |
| 7                                | 4                |
| 8                                | 2                |
| Non-compliant contributor        | 0                |

- 5.4.3 A tenderer must submit proof of its B-BBEE status level of contributor.
- 5.4.4 A tenderer failing to submit proof of B-BBEE status level of contributor or is a non-compliant contributor to B-BBEE may not be disqualified, but –
- a) May only score points out of 80 for price; and
  - b) Score 0 points out of 20 for B-BBEE.
- 5.4.5 A tenderer may not be awarded points for B-BBEE Status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.
- 5.4.6 The points scored by a tenderer for B-BBEE in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).
- 5.4.7 The points scored must be rounded off to the nearest two decimal places.
- 5.4.8 Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.
- 5.4.9 If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.
- a) The organs of state may –
    - i. Negotiated a market-related price with the tenderer scoring the highest points or cancel the tender;
    - ii. If the tenderer does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender;
    - iii. If the tenderer scoring the second highest points does not agree to a

market-related price, negotiate a market-related price with the tenderer scoring the third highest points or cancel the tender.

- b) If a market-related price is not agreed as envisaged in paragraph (a) (iii), the organ of state must cancel the tender.

**2.5 90/10 preference point system for acquisition of goods or services with Rand value above R50 million**

5.5.1 The following formula must be used to calculate the points out of 90 for price in respect of a tender with a Rand value above R50 million, inclusive of all applicable taxes:

Where –

$$\left(1 - \frac{P_t - P_{min}}{P_{min}}\right)$$

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

5.5.2 The following table must be used to calculate the points out of 10 for B-BBEE:

| B-BBEE Status Level of Contributor | Number of Points |
|------------------------------------|------------------|
| 1                                  | 10               |
| 2                                  | 9                |
| 3                                  | 6                |
| 4                                  | 5                |
| 5                                  | 4                |
| 6                                  | 3                |
| 7                                  | 2                |
| 8                                  | 1                |
| Non-compliance contributor         | 0                |

5.5.3 A tenderer must submit proof of its B-BBEE status level of contributor

5.5.4 A tenderer failing to submit proof of B-BBEE status level of contribution or is a non-compliant contributor of B-BBEE may not be disqualified, but –

- a) May only score points out of 90 for price; and
- b) Scores 0 points out of 10 for B-BBEE.

5.5.5 A tenderer may not be awarded points for B-BBEE status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the inte

ned subcontractor is an EME that has the capability to execute the subcontract.

- 5.5.6 The points scored by a tenderer for B-BBEE contribution in terms of sub regulation (2) must be added to the points scored for price under sub regulation (1).
- 5.5.7 The points scored must be rounded off to the nearest two decimal places.
- 5.5.8 Subject to sub regulation (9) and regulation 11, the contract must be awarded to the tenderer scoring the highest points.
- 5.5.9 If the price offered by a tenderer scoring the highest points is not market-related, the organ of state may not award the contract to that tenderer.
  - a) The organs of state may –
    - i. Negotiate a market-related price with the tenderer scoring the highest points or cancel the tender.
    - ii. If the tenderer does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points or cancel the tender.
    - iii. If the tenderer scoring the second highest points does not agreed to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points or cancel the tender.
  - b) If a market-related price is not agreed as envisaged in paragraph (a)(iii), the organ of state must cancel the tender.

## SECTION 3

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### 6. RETURNABLE DOCUMENTS CHECKLIST

Please indicate that all mandatory documents are included in this bid by ticking the boxes in the checklist below. Responses received without all required documents will be considered invalid. Please also indicate where additional documents have been submitted to the main tender response.

#### 1.1 Mandatory Documents

- 1.1.1  Bidder's Information (Paragraph 7)
- 1.1.2  Original good standing letter from SARS (Tax clearance) OR a letter from SARS with PIN number issued for TAX compliance status.
- 1.1.3  If a Consortium, Joint Venture or Sub-contractor, a valid Tax Clearance Certificate for each member.
- 1.1.4  Compensation for Occupational Injuries and Diseases Act (COIDA).
- 1.1.5  B-BBEE certificate (SANAS approved or SWORN affidavit)
- 1.1.6  Specification questionnaire completed by bidder (**Submitted as an MSWord document**)

#### 1.2 Price

- 1.2.1  Price Breakdown.

#### 1.3 Compliance Documents

- 1.3.1  SBD 1 Invitation to Bid.
- 1.3.2  SBD 3.1 Pricing Schedule – Firm Prices.
- 1.3.3  SBD 4 Declaration of Interest.
- 1.3.4  SBD 5 National Industrial Participation Programme.
- 1.3.5  SBD 6.1 Preference points claim form in terms of the preferential procurement regulations 2017.
- 1.3.6  SBD 6.2 Declaration Certificate for Local Production and Content for Designated Sectors.
- 1.3.7  SBD 7.1 Contract Form – Purchase of Good/Works.
- 1.3.8  SBD 8 Declaration of Bidder's Past Supply Chain Management Practices.
- 1.3.9  SBD 9 Certificate of Independent Bid Determination.
- 1.3.10  Necsa Terms and Conditions of Contract.
- 1.3.11  Necsa Confidentiality Agreement.
- 1.3.12  Necsa Alcohol and Drug Control Policy.
- 1.3.13  Necsa Safety, Health and Environmental Policy.



**2. BIDDER INFORMATION**

A.1. The following information must be completed. Failure to do so may result in disqualification.

| <b>BIDDER INFORMATION</b>  |  |
|--|--|
| Bidder Name:   |  |
| Registration Number:   |  |
| VAT Registration Number:   |  |
| Bidding Structure (Individual, Joint Venture, Consortium, Sub-contractors) |  |
| Contact Person:  |  |
| Telephone Number:  |  |
| Fax Number:  |  |
| Email Address:   |  |
| Postal Address:  |  |
| Physical Address:  |  |

|  |            |                          |           |                          |
|--|------------|--------------------------|-----------|--------------------------|
| <b>HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|--|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|   |            |                          |           |                          |
|---|------------|--------------------------|-----------|--------------------------|
| <b>IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|---|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

A.2. If bidding as a Joint Venture, Consortium or Sub-Contractors, complete the following company information.

| <b>Name of Company (1):</b> |  |
|-----------------------------|--|
| Registration Number:        |  |
| VAT Registration Number:    |  |
| Contact Person:             |  |
| Telephone Number:           |  |
| Fax Number:                 |  |
| Email Address:              |  |

|                   |  |
|-------------------|--|
| Postal Address:   |  |
| Physical Address: |  |

|  |            |                          |           |                          |
|--|------------|--------------------------|-----------|--------------------------|
| <b>HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|--|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|   |            |                          |           |                          |
|---|------------|--------------------------|-----------|--------------------------|
| <b>IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|---|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|                             |  |
|-----------------------------|--|
| <b>Name of Company (2):</b> |  |
| Registration Number:        |  |
| VAT Registration Number:    |  |
| Contact Person:             |  |
| Telephone Number:           |  |
| Fax Number:                 |  |
| Email Address:              |  |
| Postal Address:             |  |
| Physical Address:           |  |

|  |            |                          |           |                          |
|--|------------|--------------------------|-----------|--------------------------|
| <b>HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|--|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|   |            |                          |           |                          |
|---|------------|--------------------------|-----------|--------------------------|
| <b>IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|---|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|                             |  |
|-----------------------------|--|
| <b>Name of Company (3):</b> |  |
| Registration Number:        |  |
| VAT Registration Number:    |  |
| Contact Person:             |  |
| Telephone Number:           |  |
| Fax Number:                 |  |
| Email Address:              |  |

|                   |  |
|-------------------|--|
| Postal Address:   |  |
| Physical Address: |  |

|  |            |                          |           |                          |
|--|------------|--------------------------|-----------|--------------------------|
| <b>HAS A TAX CLEARANCE AND PIN BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|--|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

|   |            |                          |           |                          |
|---|------------|--------------------------|-----------|--------------------------|
| <b>IS A VALID BBBEE CERTIFICATE BEEN SUBMITTED?</b> | <b>Yes</b> | <input type="checkbox"/> | <b>No</b> | <input type="checkbox"/> |
|---|------------|--------------------------|-----------|--------------------------|

|  |                      |                      |                      |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>IF YES, PLEASE INDICATE THE EXPIRY DATE</b> | <input type="text"/> |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

I CERTIFY THAT THE INFORMATION PROVIDED ON THIS FORM IS TRUE AND CORRECT.  
 I FURTHER ACCEPT THAT, IN ADDITION TO CANCELLATION OF CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

|   |      |
|---|------|
| SIGNATURE OF BIDDER (DULY AUTHORIZED)                   | DATE |
| _____<br><b>CAPACITY UNDER WHICH THIS BID IS SIGNED</b> |      |