

Internal/External Advertisement

COMPANY: NTP Radioisotopes SOC Ltd

DIVISION: Information Technology



VACANCY: **Business Systems Manager**

SALARY BAND: Market related

REF NO: **EC15482**

ABOUT NTP RADIOISOTOPES:

NTP Radioisotopes SOC Ltd is a subsidiary of the South African Nuclear Energy Corporation (Necsa). We are headquartered at the world-class Pelindaba nuclear facility near Pretoria, South Africa.

NTP is a leading global producer and supplier of radioisotope-based diagnostic imaging and therapy products, and exports to 50 countries around the world.

The NTP brand is built around values of excellence, safety, accountability, reliability and growth. Transformation is at the very heart of what we do at every level and we are committed to an extensive cultural change process that will enable us to ensure our world-class legacy well into the future.

As part of ensuring the sustainable, profitable future of nuclear radiation products, we have committed to systemic engagement with and improvement of our business relationships with partners and subsidiaries, and ensuring that our operating model, our leadership, and our people are supported and enabled through these processes. Enterprise Development forms a key part of our strategy for sustainability.

For more information on NTP Radioisotopes SOC Ltd visit: www.ntp.co.za

POSITION OVERVIEW:

Reporting to the Chief Information Officer, the incumbent will be responsible for analysing existing information systems for improvement, recommend new system processes, and keep detailed reports of all structural and process changes.

KEY PERFORMANCE AREAS:

Internal/External Advertisement

- Evaluate NTP business systems, process needs and current processes;
- Compile objectives for improving and streamlining organizational procedures;
- Evaluate organizational performance, information, and formats;
- Track organisational systems progress and report on progress;
- Develop and document procedures to improve existing systems;
- Develop systems or enhance current systems and processes;
- Research and compare hardware and software needs to make recommendations for NTP;
- Advise and drive the implementation on best practices;
- Plan and implement supportive business solutions;
- Document and create reports on systems effectiveness;
- Recommend new system developments;
- Analyse relevant data and consolidate for reporting; and
- Translate data for presentation to other team members.

JOB REQUIREMENTS:

To behave in a professional manner at all times, reflecting and maintaining the values and ethos of the organisation and generating a positive image of the organisation and to adhere to all the organisation's policies and procedures.

PROFESSIONAL SKILLS AND KEY COMPETENCIES:

- The ability to utilise the correct computer software and the relevant functionality applicable to the outcomes required.
- The ability to manage conflict in such a way that the cause of the conflict is understood by all relevant role players and that the issue causing the conflict is resolved in an amicable manner.
- The ability to understand problems and scenarios, evaluate alternatives, and to take action to enhance organisational performance.
- The ability to identify risks likely to impede specific divisional business operations and to develop and implement disaster roll-back plans.
- The ability to interact with people at all levels in the organisation.
- The ability to negotiate with role players and arrive at a win-win situation in the best interest of the organisation and the negotiating party.
- The ability to proactively detect changes required in the business interest and to implement the necessary mechanisms to manage the change without negative impact on the organisation.

Internal/External Advertisement

- The ability to apply planning techniques to conduct effective planning of work outputs and resources.
- The ability to apply the principles of problem solving techniques to identify and resolve a problem in the best interest of all stakeholders.
- The ability to manage time effectively and efficiently in accordance with work priorities to ensure qualitative outcomes.

THE PERSON SHOULD DISPLAY THE FOLLOWING ATTRIBUTES:

- The awareness of the customer needs and expectations and the fulfilment of the customer needs and requirements.
- Consistent with agreed principles of correct moral conduct.
- The ability to place oneself outside a situation, take all the relevant information into consideration and draw conclusions.
- The ability to forecast occurrences and implement the necessary actions to overcome the occurrence.
- The ability to maintain work rate according to standards whilst operating under severe time and delivery constraints.

QUALIFICATIONS AND EXPERIENCE:

- Bachelor's degree in business, computer science, or IT related field.
- Appropriate Microsoft Certifications.
- Relevant hardware and software vendor training certificates.
- 8 - 10 years' previous experience in senior business systems management within engineering environment, of which 5 years must have been in a managerial position.
- Experience in ERP Systems Management, Business Analysis, Stakeholder Engagement, Systems Optimisation, Data Management and BI Tools.

Closing date: **29 April 2019.**

CONTACT PERSON:

Ms. Fran Dos Santos

Tel: 012 305 4435

Internal/External Advertisement

Building: Beva C4, Room 2/26, Pelindaba

Please forward your updated CV with certified copies of your educational qualifications to recruitment@ntp.co.za

Important: The suitable candidate will be selected with the intention of promoting representativity and achieving EE targets as contemplated in the relevant NTP Employment Equity Plan.

GENERAL:

In line with the Employment Equity Act 55 of 1998, a thorough selection process inclusive of an assessment battery will be used in order to determine whether a candidate has the necessary competencies that are inherently required to perform the role successfully.

Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.